

Hannah Van Meeteren

1234 Anywhere Ave., Sheldon, IA 51201

xxxxx@gmail.com

(712) XXX-XXXX

EDUCATION

BACHELOR OF ARTS

Accounting & Business Administration-Finance
Northwestern College | Orange City, IA

May 2023

- GPA: 4.0
- Double major
- Peale Scholarship Recipient

LEADERSHIP EXPERIENCE

Northwestern College | Orange City, IA

TREASURER | Student Gov't Association (SGA)

January 2021 – Present

DISCIPLESHIP GROUP LEADER

August 2020 – May 2021

SOPHOMORE REPRESENTATIVE | SGA

August – December 2020

ORIENTATION STAFF | Student Life

August 2020

FRESHMAN REPRESENTATIVE | SGA

August 2019 – May 2020

WORK EXPERIENCE

PEER CAREER MENTOR (August 2021 – Present)

Compass Center for Career & Calling

Northwestern College | Orange City, IA

- Meet one-on-one with students to help them create resumes and cover letters, prepare for job interviews, and craft professional online profiles.
- Plan and host events to highlight the career-related resources of the Compass Center

FARM LABORER (2011 – Present)

Cornerstone Ag., Inc. | Sheldon, IA

- Performed miscellaneous farm jobs, including walking beans, mowing lawns, picking up rocks, and spraying fence lines

SUMMER NANNY (Summer 2018)

Aaron and Jaci Feltman | Sheldon, IA

- Responsible for the care and well-being of four young children, including preparing meals, providing entertainment, and providing transportation to and from their summer activities

BUSINESS EXPERIENCE

BANK TELLER (Summers 2020, 2021)

Citizens State Bank | Sheldon, IA

- Processed customer deposits and withdrawals
- Interacted with customers while processing work

RETAIL CASHIER (August 2019 – May 2021)

Northwestern College Bookstore | Orange City, IA

- Communicate with potential customers by phone
- Assist customers in their shopping

TEACHING & TUTORING EXPERIENCE

Northwestern College | Orange City, IA

TEACHING ASSISTANT | Business Dept (Fall 2020 – Present)

- Create online versions of assignments
- Organize class data using excel

PEER TUTOR | Peer Learning Center (Fall 2020 – Present)

- Resolve questions on assignments and course content
- Prepare students for optimal exam performance

WRITING FELLOW | First-Year Seminar (Fall 2020)

- Revised and edited student papers
- Tutored students in writing abilities and habits

COMMUNITY & CROSS-CULTURAL ENGAGEMENT

SPRING SERVICE PARTNERSHIP (March 2021)

Northwestern College | Orange, TX

- Partnered with Orange County Disaster Rebuild
- Repaired a home that had been damaged by a tree following a hurricane

SPRING SERVICE PARTNERSHIP (March 2020)

Northwestern College | Mescalero, NM

- Completed various projects, including cleaning, painting, and landscaping, at Mescalero Reformed Church
- Worked with young adults, teens, and children at various church functions

MISSION TRIP PARTICIPANT (July 2017)

Rise Ministries | Fraser, CO

- Participated in community work projects
- Assisted elderly with in-home tasks