



ABBY ROESKE



(641) XXX-XXXX



xxxxx@gmail.com



Iowa Falls, IA

EDUCATION

Bachelor of Arts | **Accounting**

Bachelor of Arts | **Business Administration - Finance**

Northwestern College | Orange City, IA

Expected: May 2027

GPA: 4.0/4.0

CAMPUS INVOLVEMENT

Office Assistant *Aug 2023 – Present*

Campus Ministry

- Assist with various tasks, such as handing out chapel cards and filing paperwork
- Collect and enter donations for Spring Service Partnerships

Office Assistant *Aug 2023 – Present*

Compass Center for Career and Calling

- Approve jobs, employers, and events through Handshake
- Organize and file summer study abroad and internship documents

Event Planner *Jan 2024 – Present*

Business Club

- Attend bi-weekly meetings with leadership team
- Plan networking events and conferences for business students to attend

WORK EXPERIENCE

Concessions Manager *May 2021 – Present*

Meyer Municipal Aquatic Center | Iowa Falls, IA

- Review applicants for various positions and assist in the hiring and training processes
- Aid patrons with questions and concerns
- Perform accounting needs and reconciliation
- Manage cash handling and change orders

Accounting Intern *May 2022*

Iowa Falls State Bank | Iowa Falls, IA

- Gained knowledge of reconciliations and balance sheets working with the accounting team
- Learned valuable Excel skills
- Assisted client associate team in the motor bank

RELEVANT COURSEWORK

Financial and Managerial Accounting

Microeconomics

Applied Statistics for Management

Business Data Analysis/Spreadsheets

LEADERSHIP EXPERIENCE

Yearbook Editor *June 2022 – July 2023*

Iowa Falls-Alden High School | Iowa Falls, IA

- Designed page spreads within the yearbook theme
- Captured and photographed important events

Miss Iowa Falls *June 2022 – July 2023*

Iowa Falls Chamber | Iowa Falls, IA

- Supported community by attending events
- Raised money for the program by reaching out to community members

Task Force Member *November 2022 – May 2023*

Hardin County Economic Engineering | Iowa Falls, IA

- Attended monthly meetings to brainstorm ways to grow the population in Hardin County
- Worked alongside surrounding communities' chamber members and mayors

VOLUNTEER EXPERIENCE

Sunday School Teacher *Aug 2021 – May 2023*

Iowa Falls Evangelical Free Church | Iowa Falls, IA

- Constructed engaging lessons and activities for first-grade students
- Consulted with another teacher to determine weekly materials

Youth Group Leader *Aug 2022 – May 2023*

Iowa Falls Evangelical Free Church | Iowa Falls, IA

- Led sixth-grade girls' small group through discussion questions and activities

AWANA Leader *Aug 2017 – May 2022*

Iowa Falls Evangelical Free Church | Iowa Falls, IA

- Motivated elementary students to memorize and gain an understanding of important verses