Ashlyn Jensen

June 9, 2025

Dr. Elizabeth Pitts
Director of Career & Calling
Northwestern College
101 7th St SW
Orange City, IA 51041

Dr. Elizabeth Pitts:

I am excited to apply for the Franken Fellow: Peer Career Mentor position at the Compass Center. With a background in business operations and leadership, I am eager to use my skills to guide and support fellow Northwestern College students in preparing for their careers. My experience in the professional world, combined with my passion for mentorship, makes me a strong candidate for this role.

As an Operations Assistant at Zeutenhorst Financial Inc., I have developed problem-solving abilities, efficiency, and teamwork. My role requires managing time-sensitive tasks, training employees on new software, and optimizing business processes. Recognizing a gap in onboarding for new employees, I took the initiative to create training materials, presentations, and videos to ensure they felt welcomed, motivated, and well-prepared. I believe that clear guidance from day one sets individuals up for success—a mindset I would bring to mentoring students at the Compass Center.

Beyond business operations, my roles as a resident assistant and student development leader have strengthened my skills in active listening, encouraging, and motivating others. I thrive in environments where I can help people recognize their strengths and take the next steps toward their goals. Additionally, I am always eager to take on new challenges. When a remote employee at my firm unexpectedly lost internet access, I proactively assisted her in completing her tasks, learning new skills along the way to ensure the team's success. This same adaptability and initiative would allow me to serve students effectively in career mentorship.

I deeply appreciate the Compass Center's commitment to equipping students for life beyond college, and I would love the opportunity to contribute to this mission. Thank you for your time and consideration. I look forward to the possibility of discussing how my skills and experiences align with this role.

Sincerely,

Ashlyn Jensen